



City Of Torrington

ENGINEERING DEPARTMENT
(860) 489-2234

140 Main Street • City Hall
Torrington, CT 06790-5245
Fax: (860) 489-2550

March 30, 2016,

Re: "Newfield Road Culvert Replacement"

ADDENDUM # 2

- A. Replace page B-2 (Information for Bidders) with updated B-2. This page has been revised to show there is no Bid Form Exhibit "A" (pages c-12A, C-12B, C-12C, C-12D). Addendum Dated March 30, 2016.

B. INFORMATION FOR BIDDERS

1. RECEIPT AND OPENING OF BIDS:

The City of Torrington, hereinafter also referred to as the Municipality, invites bids on the form attached hereto. All blanks must be appropriately filled in. Bids will be received by the Municipality in the City Purchasing Agent office, City Hall, 140 Main Street, Torrington, Connecticut until **11:00 a.m. April 6, 2016**, and then at said office publicly opened and read aloud. In the case where City Hall is closed for weather related or some other emergency related circumstance, then submittals shall be due the next day when City Hall reopens for business, no later than **11:00 a.m.** on that day. The Municipality may consider informal any bid not prepared and submitted in accordance with the provisions hereof and may waive any informalities or reject any and all bids. The Municipality will award the contract to what it deems to be the lowest responsive and responsible bidder. Factors that may give the Municipality reason for not accepting the lowest bid include but is not limited to the responsiveness, experience and financial condition of the Bidder. Any bid may be withdrawn prior to the above scheduled time for the opening of bids or the authorized postponement thereof. Any bid received after the time and date specified shall not be considered. No bidder may withdraw a bid within 90 days after the actual date of the opening thereof. Upon determination of the successful Bidder, Municipality shall issue a Notice of Award to the Bidder.

2. BID SECURITY:

The Bid must be accompanied by a Surety Bond which shall not be less than five percent (5%) of the total Bid made out in favor of the City of Torrington and issued by a surety company acceptable to the Municipality. The Surety Bond shall be prepared on the forms attached to these documents. A Cashier's Check, in the amount of not less than five percent (5%) of the Bid amount, payable to the City of Torrington will be accepted in lieu of a Surety Bond. Alternate bond forms will not be accepted. The Municipality will not be held liable for the accrual of interest on any check held by the Municipality in conjunction with this Bid. All checks or surety bonds will be returned to the unsuccessful Bidder upon signing of the contract by the successful Bidder. The deposit check or Surety Bond of the successful Bidder will be held in escrow until such time that the Municipality determines that the Bidder has or will meet their obligations as stated by the Bid. If the Bidder fails or refuses within a reasonable time after due notice that the contract has been awarded to him, to execute the same, an amount representing a loss to the Municipality by reason of such failure shall be retained and paid into the City of Torrington treasury.

3. PREPARATION OF BID:

Each bid must be submitted on the prescribed forms. No other form of Bid shall be acceptable. All blank spaces for bid prices must be filled in, printed in ink or typewritten, in both words and figures. In the event of any discrepancies between written words and figures in connection with any Bid item, the words shall prevail.

The envelopes containing the bids must be sealed, addressed to the City Purchasing Agent, City of Torrington, Torrington, CT and designated as "**Newfield Road Culvert Replacement**". Each bid must be submitted bearing on the outside of the envelope, the name of the bidder, and his address. If forwarded by mail, the sealed envelope containing the bid must be enclosed in another envelope addressed as specified in the paragraph above. Conditional bids will not be accepted. Only complete bids will be accepted.

IN ORDER FOR A BID TO BE COMPLETE, IT MUST INCLUDE BE SUBMITTED WITH ALL ITEMS SHOWN ON THE FOLLOWING "INFORMATION FOR BIDDERS CHECKLIST".

INFORMATION FOR BIDDERS CHECKLIST (check (X) each item that has been included).

- A. Bid Proposal (pages C-11A, C-11B, C-11C, C-11D)
- B. Bid security: Surety Guaranty Form (page C-15) or Certified check; Bid Bond (pages C-14A & C-14B) and Certificate as to Corporate Principal (page C- 20).
- C. Contractor's Qualification Statement (pages C-16A, C-16B, C-16C)
- D. Non-Collusion Affidavit of Prime Bidder form (page C-13). *(Subcontractors' form not required as part of bid and shall be submitted when requested after Bid opening).*
- E. Information for Bidders Checklist (Submit this page with Bid with other items listed above)